



# JMI SYRINGES & MEDICAL DEVICES LTD.

A Joint Venture Enterprise with Japan & South Korea for Production of all kinds of export quality Auto Disable (AD), Disposable Syringes & Medical Devices.

## Notice of the 23<sup>rd</sup> Annual General Meeting

Notice is hereby given that the 23<sup>rd</sup> Annual General Meeting of the shareholders of JMI Syringes & Medical Devices Limited will be held on Wednesday, December 21, 2022 at 11.30 a.m. (Dhaka Time) by using Digital Platform through the link <https://imismdl.bdvirtualagm.com> (in pursuant to the Bangladesh Securities and Exchange Commission's Order) to transact the following business:

### AGENDA

1. To receive, consider and adopt the Audited Financial Statements of the Company for the year ended on June 30, 2022 together with the Reports of the Directors and the Auditors thereon.
2. To declare and approve dividend for the year ended June 30, 2022 as recommended by the Board of Directors.
3. To elect/re-elect/approve the appointment of Directors (including Nominee & Independent Director).
4. To appoint Statutory Auditors and fix their remuneration for the year ended on June 30, 2023.
5. To appoint Professionals for issuances of certificate on compliance of Corporate Governance Code and fix their remuneration for the year ended on June 30, 2023.
6. To appoint an Independent Service Provider of Digital Platform for conducting 23<sup>rd</sup> Annual General Meeting (AGM) 2022 and fix their remuneration.
7. To appoint an Independent Scrutinizer for authenticated of voting result for 23<sup>rd</sup> Annual General Meeting (AGM) 2022 and fix their remuneration.
8. To approve related party transaction for the year ended on June 30, 2022.

Dhaka  
November 28, 2022

By order of the Board

  
Muhammad Tarek Hossain Khan  
Company Secretary

### Notes:

- i) The Record Date of 23<sup>rd</sup> AGM was Monday, November 14, 2022. The shareholder's whose names appeared in the Share Register / Depository Register on the Record Date would be eligible to attend the meeting and be entitled for dividend.
- ii) The 23<sup>rd</sup> AGM of the Company would be conducted through Digital Platform in pursuant to the Bangladesh Securities and Exchange Commission's Order.
- iii) Shareholders are requested to join the virtual AGM directly through the link <https://imismdl.bdvirtualagm.com> Shareholders may submit their question/comments electronically to [info@jmisyringe.com](mailto:info@jmisyringe.com) before 48 hours of commencement of the AGM. Shareholders are requested to visit the Company's website (i.e. [www.imisyringe.com](http://www.imisyringe.com)) for detail login process to the virtual meeting.
- iv) Any member of the Company entitled to attend and vote at the General Meeting may appoint a Proxy to attend and vote in his/her stead. The Proxy Form, duly signed by the Member and stamped with Revenue Stamp of Tk. 20/= (Twenty) each, must be submitted at the Share Office of the Company at any time not later than 72 hours before the time fixed for AGM.
- v) In compliance with Bangladesh Securities and Exchange Commission's notification no. BSEC/CMMRCD/2006-158/2018/Admin/81, dated June 20, 2018, the soft copy of Annual Report will be sent to the e-mail address of the shareholders available in the beneficial owner (BO) accounts. The Annual Report along with the Proxy Form can also be collected, if so required, from the Share Department or can be downloaded from the website of the Company: [www.imisyringe.com](http://www.imisyringe.com).
- vi) The Bonus Dividend will be deposited to the entitled Shareholders BO accounts. Depository Participants (DP)/Stock Brokers are requested to send the list of Margin Account Holders to [info@jmisyringe.com](mailto:info@jmisyringe.com) specifying the category (individual, corporate, NRB etc.) based on the Record Date, if any, within December 15, 2022.
- vii) This Notice & Annual Report-2021-2022 is available in the Company's website: [www.imisyringe.com](http://www.imisyringe.com).



**Registered Office** : 72/C, Progoti Shoroni, Middle Badda, Dhaka-1212. **Corporate Office** : Unique Heights (Level-5, 6, 7, 8 & 11), 117, Kazi Nazrul Islam Avenue, Ramna, Dhaka-1217, Tel : 55138723, 55138724, Fax : +880-2- 55138725, **Web** : [www.jmigroup-bd.com](http://www.jmigroup-bd.com), **Corporate Extension Office** : 29/C & 29/D, Tejgaon Industrial Area, Tejgaon, Dhaka-1208.  
**Factory** : Chauddagam, Cumilla, Bangladesh. **Overseas Office** : Post No. 463-020, Rm 918, Dong Yang Tres Belle, 6-6 Sunae Dong Bundang Ku Sungnam City, Kyungkido, South Korea. Tel : (82-31) 718-1886, Fax : (82-31) 718-1369, E-mail : [sunmyungkim@daum.net](mailto:sunmyungkim@daum.net)